



## LUF Impulse Grant 2023

### *Conditions and procedure*

Complex issues in today's society rarely fall within the scope of a single discipline or specialism. This makes it extremely important for researchers to look beyond the boundaries of their own field when they are seeking solutions. To encourage this, LUF provides a grant for interfaculty projects: the LUF Impulse Grant. In 2023 the Committee for Academic Expenditure (CWB) will award two grants of a maximum of € 150,000 to the research teams with the proposals that best meet the criteria.

Applications **supported by the Faculty Board** can be submitted between **1 April and 3 July 2023**. You will find all information, links to the format for the project description, the budget form and the application form on the LUF website, [LUF Impulse Grant - Leiden University Fund](#). Applications received after the deadline will not be considered. This also applies to incomplete applications and applications that do not meet the conditions. If you have any questions, please send an email to the LUF CWB secretariat (Klaartje Sluijs) at [cwb@luf.leidenuniv.nl](mailto:cwb@luf.leidenuniv.nl). You can also schedule a telephone appointment with the secretariat via this e-mail address.

This document discusses: (1) the preselection and conditions, (2) the structure of applications and the submission procedure, (3) the eligible costs and (4) the assessment criteria and timetable.

### 1. Pre-selection and conditions

Each faculty may submit two applications. A pre-selection will take place within each faculty and a contact person will be appointed for the applicants and for LUF.

The pre-selection will take into account the following conditions:

- Both interfaculty research and education projects may be submitted;
- Researchers from at least two faculties should be involved in the project;
- Applicants must be employed by Leiden University;
- Applicants may not be involved in more than one project;
- Applications may not be submitted to more than one faculty.

### 2. What the proposal should include and how to submit it

Applicants who have been selected by their faculty must submit their full project plan [via the LUF website](#) (one of the green 'tiles' contains a link to the application form.) Applications may be submitted in Dutch or English.

The application must consist of:

- A. A *summary* in Dutch for a non-specialist audience (no more than 250 words).
- B. A *project description* of no more than 1,000 words (excluding references) and no more than three illustrations (tables/graphs/images).



Use the following structure:

- 1 Project name,
  - 2 General outline of the project, including its scientific relevance,
  - 3 Problem definition, goal of the project and expected results, and
  - 4 Research methodology
  - 5 A clear plan/timeline, including start date (neither before 1 November 2023 nor after 1 May 2024, maximum duration of three years).
- C. Budget for the project, including a *clear explanation* of why the project is suitable for a LUF grant.
- D. A *letter of recommendation* from the Faculty Board.
- E. Applicants' CVs, each no longer than two pages; not a narrative CV.

### 3. Which costs are eligible for funding?

Costs that are eligible for funding are:

- Materials and staffing costs. It is important to provide a clear specification of the costs without any provisional sums or unclear estimates.
- Only the direct costs for the project without markup for overhead. Staffing costs must relate to those performing the work and may include relief from teaching duties.
- LUF will only reimburse the costs of open-access publications in very exceptional cases and with clear justification. Without plausible justification, such an item cannot be included in the budget or at least be honoured.
- For laboratory tests that can be carried out internally, no more than the cost price should be budgeted for.

### 4. Assessment criteria and timetable

Applications are assessed by the LUF's CWB based on the following criteria:

- The scientific relevance and innovative nature of the project.
- The clarity of the problem definition.
- The added value of the interfaculty character.
- The ambition of the applicants and quality of their CVs.
- An appropriate budget: this criterion is a prerequisite. If the budget is unclear or contains ineligible items, the committee may decide not to consider the proposal.

All applications will be discussed at the CWB meeting on 18 September 2023. The applicants with, in principle, the five best projects will give a presentation at the CWB meeting in the afternoon of Monday 16 October 2023. Two Impulse Grants of up to €150,000 will be awarded. The grant awards will be announced no later than the week of 30 October 2023.

Leiden University Fund,  
February 2023