Project teams for 444th anniversary celebrations
Faculty of the Humanities

In order to plan the organisation of the 444th anniversary celebrations in our faculty in an effective way and to give everyone the opportunity to contribute their ideas, we have decided to divide the organisational activities into different project teams. With an eye to knowledge sharing, we are doing our best to include both students and staff from various degree programmes and institutes in most of the teams.

For the following three project teams we are currently looking for enthusiastic staff members (over the course of the year, additional new projects may be added to this list). Each of the projects is explained below:
1. Core team
2. Family and friends day
3. Competition and corresponding exhibition

Division of tasks
Each project team will meet at least once a month to discuss the organisation of and progress on the various 444th anniversary activities. Additionally, each team will draw up its own division of tasks, taking care to spread out the workload as evenly as possible. The tasks that are entailed here are expected to take a few hours of your time each week.

‘Humanities matter’ ambassadors wanted
Besides project teams, in the coming year there will be extra demand for (humanities) scholars who are keen on sharing their research findings with residents of Leiden and The Hague. This could include projects such as the pop-up lectures and ‘meet the professor’, which we will see more of during the 444th anniversary celebrations. For these types of knowledge sharing, all scholars, from PhD candidates to professor, are welcome to join our ‘ambassador pool’. Then we will contact you as soon as we can find a good way to feature your research topic in an activity or publication.

1. Core 444th anniversary core team in the Faculty of the Humanities
Leiden University’s 444th anniversary will be celebrated throughout 2019 with various activities for the largest audience possible. A distinction will be made between activities aimed at the outside world, specifically the residents of Leiden and The Hague, on the one hand, and activities for the staff, students, and alumni of our own faculty, on the other. For the latter group of activities we need a core team that:

- Will oversee and supervise which 444th anniversary activities are taking place when and where and what the various project teams need from our faculty/institutes/degree programmes.
- Will be responsible for faculty communications concerning the 444th anniversary celebrations, including putting together a line of clothing and goodies and 444th anniversary publications.
- Will function as a link between the university-wide celebrations and those within the Humanities.
- Will manage the faculty budget for the celebrations.
- Will endeavour to find additional opportunities to share the value of the humanities with each other and with the outside world in an original way.
2. **Friends and Family day**
One of the activities being organised as part of the 444th anniversary celebrations is the Friends and Family Day. On this day, every staff member will be allowed to invite four friends and/or family members to take a peek behind the scenes in our faculty. This day will take place in the spring of 2019 in all faculties simultaneously and will therefore be planned in close conjunction with the organisation of the central 444th anniversary celebrations.

In order to make this day a success, we are looking for a team that:
- Will put together a **multifaceted programme** allowing us to show in an original way what the humanities at Leiden University are all about and how **enjoyable and inspiring** they are for both young and old. This could include mini-lectures, interactive guided tours, peeks behind the scenes, or a Humanities pub quiz.
- Will take charge of **internal communications** and of **promoting** this event.
- Will take on the **practical organisation** of the day itself, including reserving rooms, signage, and food services, as well as the coordinating speakers, tour guides, and students who will be providing assistance on the day of the celebration.
- Will manage the **budget** for this event.

3. **Competition and corresponding exhibition**
To celebrate the fact that our faculty is home to so much creative talent, in 2019 we are planning to organise a competition in which we will invite students, staff, and alumni to imagine the value of the humanities in a creative way. That could be in a variety of ways, such as with music, the plastic arts, dance, or poetry. Everything is welcome. We hope to assemble the competition entries into an exhibition that can be seen in and around our faculty.

So, for this project we are looking for staff and students who:
- **Will contribute their ideas** about how we can make this competition a success.
- **Will generate interest** in the competition among students, staff, and alumni.
- Will take charge of the task of **processing the competition entries**.
- Will organise the awards ceremony, including the jury.
- **Will assemble the competition entries into an exhibition embodying the ‘humanities matter’ concept**