

## Confidential counsellors: who does what?

There are different confidential counsellors for different topics or themes. The decision about who is the best person for you to talk to depends on your question, complaint or problem. See below for a summary of who does what.

If you're not sure who would be most appropriate in your situation, contact one of the confidential counsellors. He/she will put you on the right track.

Type of complaint	Complainant	Complaints about
<b>Personnel matters</b> Questions or problems relating to your employment relationship with the university that you can't/don't want to discuss with your supervisor	Staff	Staff
<b>Unacceptable behaviour</b> Experiences of (sexual) intimidation, aggression, violence or discrimination	<ul style="list-style-type: none"> <li>Members of staff who are employed by or work on behalf of Leiden University, including guest lecturers, interns, temporary staff, professors by special appointment, etc.</li> <li>Students who are registered or paying for education</li> </ul>	<ul style="list-style-type: none"> <li>Members of staff who are employed by or work on behalf of Leiden University, including guest lecturers, interns, temporary staff, professors by special appointment, etc.</li> <li>Students who are registered or paying for education</li> </ul>
<b>Academic integrity</b> If you suspect that the Netherlands Code of Conduct for Academic Integrity has been violated	<ul style="list-style-type: none"> <li>Members of staff who hold or have held an appointment at Leiden University or who work or have worked under the university's responsibility. This category includes external PhD candidates, professors by special appointment, etc.</li> <li>Students</li> <li>External persons</li> </ul>	<ul style="list-style-type: none"> <li>Members of staff who hold or have held an appointment at Leiden University or who work or have worked under the university's responsibility. This category includes external PhD candidates, professors by special appointment, etc.</li> <li>Students</li> </ul>
<b>PhD candidates</b> Questions you would prefer to discuss with someone other than your supervisor	PhD candidates including self-funded and external PhD candidates	Staff
<b>Malpractice</b> Exposing wrongdoings in the	<ul style="list-style-type: none"> <li>Current or former employee: has an</li> </ul>	Current or former employee: has an appointment or another

<p>workplace where the public interest is at stake</p>	<p>appointment or another employment relationship, or had one no more than 12 months ago</p> <ul style="list-style-type: none"> <li>• Current or former student: if the student is currently registered or was registered no more than 12 months ago</li> </ul>	<p>employment relationship, or had one no more than 12 months ago</p>
<p><b>Ombuds Officer for students</b> For complaints from students who feel they have been unfairly treated by a university employee or administrative body</p>	<p>Students</p>	<p>Staff</p>