



Camera Surveillance Privacy Statement

We make use of camera surveillance for reasons of security. The footage collected by our cameras is stored for a maximum of 28 days and not shared with third parties, unless these data are required in the context of a police investigation or an investigation by other authorities. The legal basis for camera surveillance is legitimate interest.

Storing and securing

We store your personal data no longer than is strictly necessary to realise the objectives for which these data are collected, with the exception of statutory retention periods. In addition, we deploy security measures to prevent misuse of and unauthorised access to your personal data. To ensure an adequate security level, we take a number of appropriate technical and organisational measures.

Sharing with third parties

We may disclose your personal data to official authorities in case of an incident. To the extent that a third party is processing your data in their role as Leiden University data processor, we enter into an employment agreement with this party, one that is in line with the requirements of the GDPR. Your personal data will be disclosed to such third parties only for the purposes defined in this Privacy Statement, and only on the legal grounds listed in this Privacy Statement.

Your rights

On the basis of the GDPR, you have a number of rights with respect to your personal data. These rights include:

- Right of inspection. You can ask us to provide you at no charge with information concerning the processing of your personal data.
- Right of rectification. At your request, we will rectify or supplement your personal data if these turn out to be incorrect or incomplete, taking into account the purpose of the data processing.
- Right of deletion. We will delete your personal data without undue delay if any of the circumstances listed in Article 17 of the GDPR apply.
- The right to object. You are entitled to object to the processing of your personal data if we base this processing on the legal ground of justified interest.
- Right of restriction. You are entitled to obtain from us a restriction in the processing of your personal data. This right applies if one of the elements of Article 18 of the GDPR applies. The consequence of exercising this right is that your personal data will be temporarily or permanently excluded from processing.



- Right to data portability. You are entitled to receive your personal data in a structured, standard and machine-readable form, and to transfer these data to another data controller.
- The right to file a complaint. You are entitled to file a complaint to the Dutch Data Protection Authority if you believe that your personal data are being processed in a way that violates this privacy statement.

You can send a request to exercise any of these rights to privacy@bb.leidenuniv.nl. We will respond to your request as soon as possible, taking into account statutory deadlines.

Questions

If you have any questions about this Privacy Statement or the way in which we process your personal data, or if you wish to exercise any of the above-mentioned rights, please contact us at privacy@bb.leidenuniv.nl.

Complaints

You may submit a complaint about the processing of personal data by Leiden University at any time by contacting the Data Protection Officer at dpo@leidenuniv.nl.

This statement on the processing of personal data in relation to camera surveillance complements the [Privacy Statement for employees](#) and the [Privacy Statement for students](#). In case of conflict, this statement on the processing of personal data in relation to camera surveillance will be given priority.