

Mac: Setting up Remote Desktop

You can request the **Remote Desktop service** with the corresponding form. After your request is processed, you can operate your own desktop at the university from any PC, Mac or even tablets and smartphones.

This manual describes the configuration of Remote Desktop Connection on a Mac. The instructions apply for OSX 10.6.0 (Snow Leopard) and higher. For Windows10, iOS, Android and older Windows versions separate manuals are available.

Look up computer name

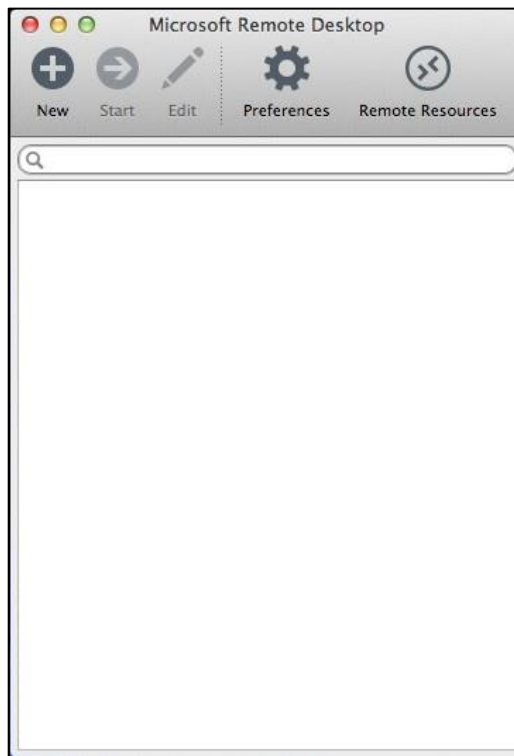
To contact the workplace PC at the university, you have to know the computer name of your workplace PC. You can look up this name as follows:

1. Open the Windows Start menu and in the right column choose Computer. This opens the standard file explorer.
2. In the bottom left of the explorer window you find a computer-symbol and the name of the computer. This name starts with a W, followed by a number, for example W0065241. Write down this name, so you have it at hand during the next steps in this manual

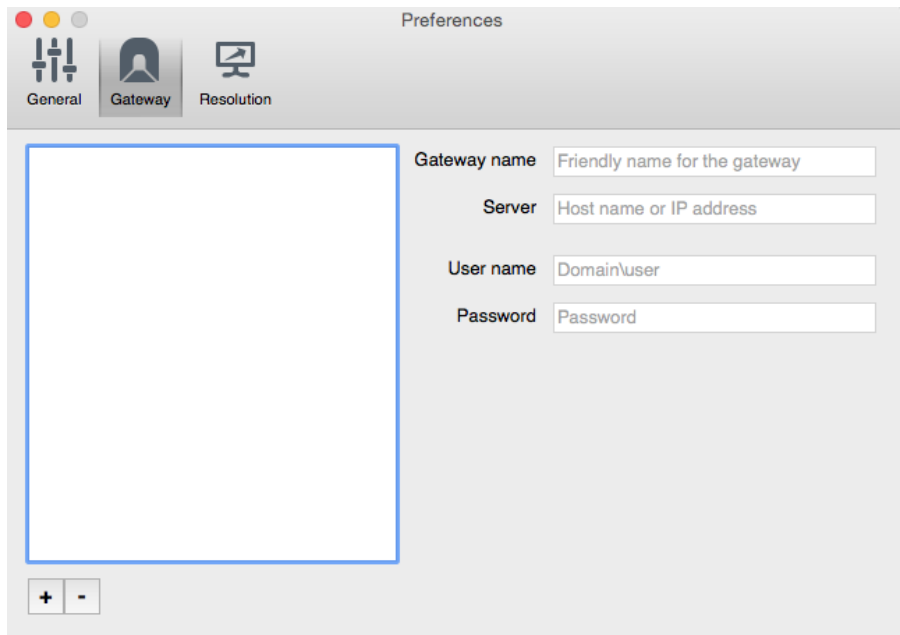
Configuration

You can configure the Remote Desktop Service on your (home) Mac with the free Microsoft application 'RD Client'. To install on your Mac, go to the **App Store**, search for **Windows Remote Desktop** and install the application.

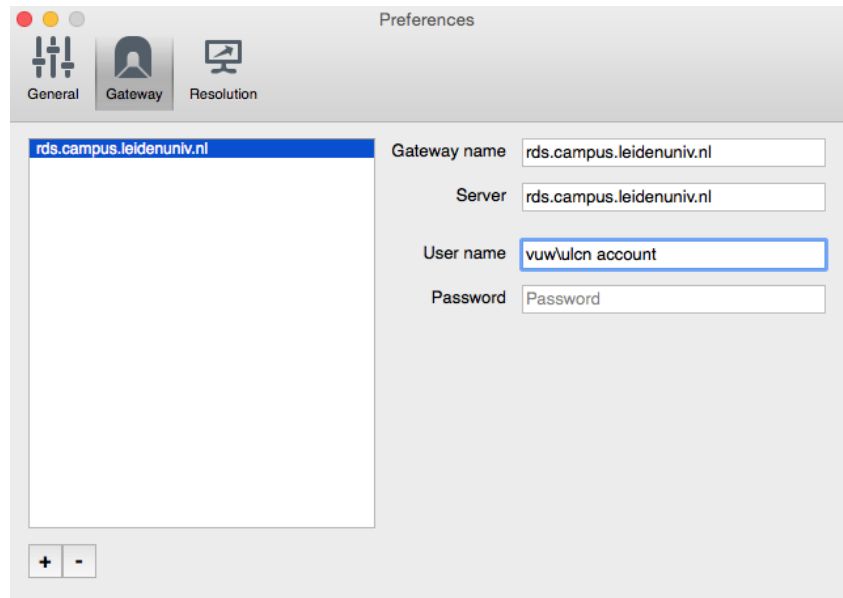
1. Once installed, start the application 'RD Client':



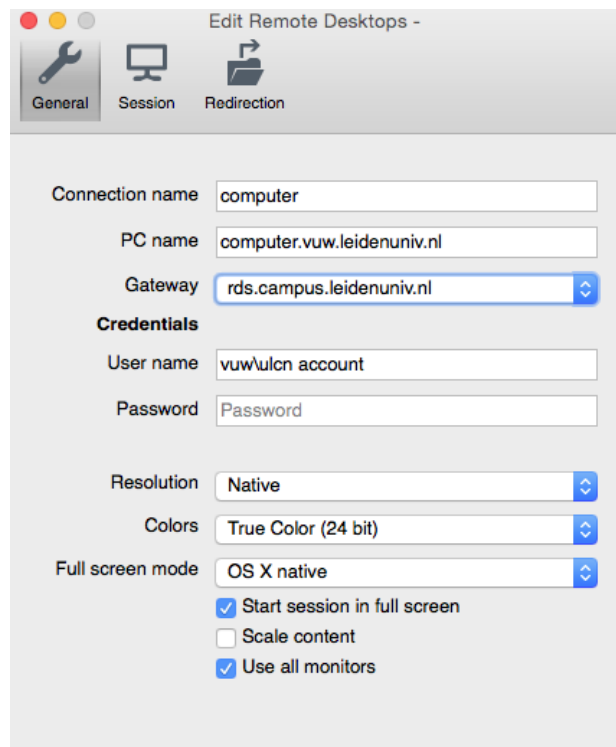
2. The first thing to do is to configure the Remote desktop gateway, so click the **preferences gearwheel** to get to:



- Click the **+** at the lower left and enter details as shown, choosing a *Gateway name* you like, and *Server*: **rds.campus.leidenuniv.nl**, and substituting your own username (preceded by `vuw\`) and password. Close the preference pane.



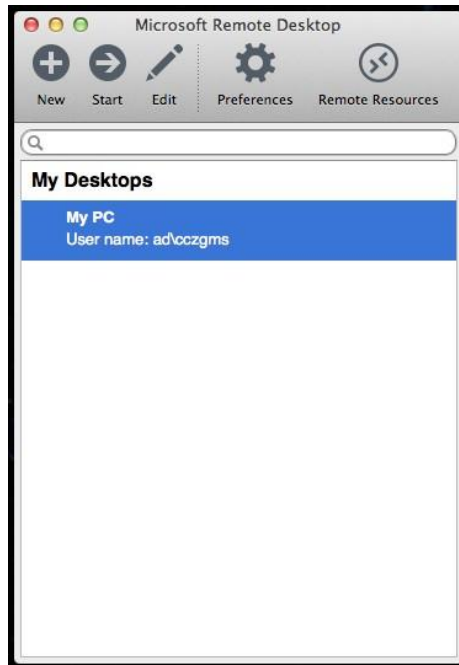
- Next, you need to configure the PC you wish to contact. In the main Windows Remote Desktop pane, click the New (+) button and enter the details of your PC.



In the example you replace 'computer' by the computer name you looked up on your workplace PC. Select the Gateway that

you just configured and use your own username (preceded by vuw\) and password.

5. Close the 'Edit Remote Desktops' pane. The new PC will be shown as follows:



You can start the Remote session by double clicking the entry on this screen. When requested, enter your usual ULCN-user name, preceded by 'vuw\' (without the quotes). Use your normal password.

NOTE: It may take several minutes before you get a first reaction from the desktop on your work place. Reason for this is, that the university desktops are shut down automatically after a period of inactivity. When you contact your desktop at the university via Remote Desktop Connection, it is restarted automatically. During the automatic restart, a message appears, telling you that the desktop cannot be found.