Installing software on a Windows work place

A Windows work place at Leiden University comes with a set of popular software applications, like Microsoft Office. In addition, you can install some applications via the Software Center.

Installing software from the Software Center

1. At the bottom left of the screen, click the Windows start button ☰️ or 📴 and start typing: ‘software center’. A list of search results opens, including the Software center.

2. Otherwise, click Software Center in the list of search results. The Center opens and displays available applications, like below (fragment):

3. Through the categories in the left column of the Software Center, you can check which applications and updates are installed on your work place.

4. In the applications overview, click the application that you wish to (un)install. If the application is not installed yet, you can install it with the [Install] button. If the application is installed, you can uninstall with the [Uninstall] button.

During an automatic update on your Windows workplace, the Software Center opens automatically and you can check the progress of the update(s).