

Leiden University Regulations on the Allowance for Internet Costs

This translation of the Leiden University Regulations on the Allowance for Internet Costs is intended as a service to non-Dutch speaking employees, and as such has no legal status. Any legal claims can only be made on the content of the Dutch regulation (Regeling tegemoetkoming kosten internetgebruik Universiteit Leiden).

Leiden University regulations setting out the rules regarding the allowance towards the costs of internet use in the context of working from home.

Article 1 Scope of the regulations

These regulations apply to staff, as referred to in Article 1.1 under (f) of the Collective Labour Agreement (CAO) of Dutch Universities, employed by Leiden University.

Article 2 Allowance for internet costs

1. An employee is entitled to an allowance towards the costs of internet use for working from home if he or she is required by the employer to work for a minimum of one day (or half-day) from home during the relevant calendar month.
2. An employee is not entitled to an allowance towards the costs of internet use if he or she is required to work full-time on location during the relevant calendar month.
3. The allowance towards internet costs is € 25 (net) per calendar month, irrespective of the scope of employment.
4. Employees with multiple contracts with Leiden University are only entitled to one time the allowance amount towards the costs of internet use.

Article 3 Exceptional circumstances

1. If in a given calendar month the employee is unable able to work due to incapacity or illness or because of partial or full-time special leave, he or she is not entitled to an allowance towards the costs of internet use for the calendar month in question.
2. The employee is required to immediately report to the PSSC Service Point any changes that may affect his or her right to the allowance towards the costs of internet use.

Article 4 Entry into force and expiry

1. These regulations are temporary and enter into force on 1 January 2021. The regulations will remain in force until 1 September 2021.
2. The situation will be evaluated on a quarterly basis to determine whether adjustments are needed, and if so what these adjustments will be, depending on the COVID-19 situation. This adjustment will be implemented by the Executive Board, in consultation with HRNU. If any financial legislation or CAO agreement enters into force that affects these regulations, the regulations will expire or be adjusted accordingly.

Article 5 Citation title

These regulations can be cited as the Leiden University Regulations on the Allowance for Internet Costs.

These regulations were established by the Executive Board on 9 February 2021, following approval by the Local Consultative Body dated 10 December 2020 and agreement in the Local Consultative Body dated 11 February 2021.